



Child Safeguarding Statement of ETSS Wicklow

School Address: The Glebe, Wicklow Town

Roll number: 68345R

School Patron/s: Educate Together

Educate Together Secondary School Wicklow is a post-primary school providing post-primary education to pupils from First Year to Leaving Certificate Year (currently up to Transition Year).

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019), the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Educate Together Secondary School Wicklow has agreed the Child Safeguarding Statement set out in this document.

1. The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
2. The Designated Liaison Person (DLP) is John Maddock
3. The Deputy Designated Liaison Person (Deputy DLP) is Shauna O'Toole
4. The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities.
5. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6. The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - (a) Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - (b) Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - (c) Encourages staff to avail of relevant training
 - (d) Encourages Board of Management members to avail of relevant training
 - (e) The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the abovenamed DLP as the "**relevant person**" (as defined in the Children First Act 2015) to be the first point of contact in respect of the schools child safeguarding statement.
- All registered teachers employed by the school are **mandated persons** under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school's website, the DES website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

7. This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
8. This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 29th November 2022.

Signed 
Chairperson of Board of Management

Signed: 
Acting Principal/Secretary to the Board of Management

Date: 29th November 2022

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Child Safeguarding Risk Assessment

Written Assessment of Risk of Educate Together Secondary School Wicklow

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Educate Together Secondary School Wicklow.

List of school activities

- Students arriving at the school
- Students leaving the school
- Classroom teaching
- Movement between classes
- Recreation breaks
- Small group teaching
- One-to-one teaching
- One-to-one counselling
- Sports activities
- School outings
- School trips (involving overnight stays in Ireland)
- School trips (involving travelling abroad)
- Use of toilets
- Use of changing rooms
- Sports Day
- Fundraising events
- Off-site facilities
- School transport arrangements
- Care of students with special educational needs
- ASD Unit
- Management of challenging behaviour by students
- Administration of medicine
- Administration of First Aid
- Curriculum provision in respect of SPHE and RSE
- Prevention of bullying amongst students
- Dealing with bullying amongst students
- Training of school personnel in child protection
- Use of external personnel to support the curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of vulnerable students (e.g. ethnic minorities/travellers/Lesbian, Gay, Bisexual or Transgender students (LGBT students) /students perceived to be LGBT/students of minority religions/children in care)
- Recruitment of staff – including teachers, SNA's, caretaker, secretary, cleaners, sports coaches, guest speakers, volunteers and visitors
- Use of information and communication technology (ICT) in school
- Application of sanctions under the school's code of behaviour
- Use of media to record school events
- Renting the school out in the summer
- Clubs for co-curricular activities: Book Club, Homework Club, Music Club, Media Club, Art Club, Debate Club, sports clubs, Athletics club;

The school has identified the following risk of harm in respect of its activities -

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms
- Risk of harm due to bullying of child
- Risk of harm due to racism
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities including medical vulnerabilities
- Risk of harm to child while a child is receiving intimate care when required
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

The school has the following procedures in place to address the risks of harm identified in this assessment -

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)
- The school implements in full the SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school undertakes anti-racism awareness initiatives
- The school has a yard supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets etc.
- A number of policies and procedures are in development - one to one teaching, one to one counselling, student teacher placements and procedures for the administration of First Aid. As the school grows there will be a need for a policy and procedures in respect to work experience in school and externally along with a policy and procedure for the use of external persons to supplement delivery of the curriculum.
- The school has a Health & Safety Statement
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school adheres to the Teaching Council codes of conduct for teachers
- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care

- The school has in place a policy and procedures for the administration of medication to pupils
- The school has provided each member of school staff with a copy of the school's Child Safeguarding Statement
- The school ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
- The school encourages staff to avail of relevant training
- The school encourages board of management members to avail of relevant training
- The school maintains records of all staff and board member training
- The school has in place a code of behaviour for pupils
- The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
- The school has in place a policy governing the use of smart phones and tablet devices in the school by pupils as per circular 38/2018

NOTE: Risk in the context of this risk assessment is the risk of 'harm' as defined in the *Children First Act 2015* and not a general health and safety risk. The definition of 'harm' is set out in *Chapter 4 of the Child Protection Procedures for Primary and Post-Primary Schools*.

In undertaking this risk assessment, the Board of Management has worked to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee or remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest extent possible.

This risk assessment was revised on **29th November 2021**

It shall be reviewed as part of the school's annual review of the Child Safeguarding Statement.